

# Abundant Health Family Practice

## NO-SHOW POLICY

Abundant Health Family Practice is a private medical practice. We are not supported by any outside organization. The practice accepts patients who have insurance and those who are self pay. When patients do not show up for their scheduled appointments, income for the practice is lost and the provider's time is wasted, instead of being used to treat ill patients. Missed appointments also waste front office staff time taking calls, documenting patient demographic data, confirming insurance eligibility and adjusting for individual scheduling needs.

Abundant follows a universal no-show policy: when a patient misses 3 appointments within one year, the patient will be terminated from the practice, regardless of the reason. We refer this policy as "Three Strikes and You're Out".

Patients will also be charged a \$25.00 no-show fee for each missed appointment. You will be expected to pay this fee before rescheduling your appointment.

To prevent having a no-show appointment, the following must be done:

1. Call 24 hours or more before the appointment when canceling or rescheduling.
2. After hours leave a voicemail messages within the 24 hour time frame.
3. Keep your appointment card to resolve appointment disputes.
4. Confirm all of your appointments with the front office staff.
5. Confirm your no-show status with the front office staff.

Main office Phone: 520-326-1457.

**Abundant Health Family Practice:**

**Dr. Cynthia Elliott, DNP, FNPC**

**Patient /Guardian Signature:\_\_\_\_\_ Date:\_\_\_\_\_**